An Affiliate of the National Association of Counties
and National Recreation and Park Association

National Association of County Park and Recreation Officials
Board Meeting Minutes - Draft

Monday, January 26th, 2026. 3pm to 4pm, Eastern Time
Teleconference

1. **Roll call** – Paul Connell

E	Holli Browder	X	Kyla Brown	X	Boe Carlson	X	Paul Connell	X	Beahta Davis
X	Norma E. Garcia	X	Lisa Goorjian	X	Tim Laurent	E	Jay Logan	X	Tim Morgan
E	Angie Nagle	A	Jackie O'Connell	X	Jeff Perry	E	Richard Pictor	X	Rhonda Pollard
X	Nicole Rissler	X	Joe Roszak	X	Tommy Scott	X	Rebekah Snyder	X	Chris Stice
X	Aimee Vosper	X	Jenn Waller	E	Jon Woodsby		vacant	X	Brenda Adams-Weyant

Excused absences: Holli Browder, Angie Nagle, Jon Woodsby, Jay Logan, Richard Pictor

Guests: Charlie Ban

2. **Additions to the agenda –** Mr. Perry asked for additions to the agenda, there were none
3. **Secretary's Report –** Paul Connell
    a. Mr. Connell requested a motion to approve the December 15th, 2025 minutes. Motion by Mr. Scott seconded by Ms. Vosper; motion approved unanimously.
4. **President's Report –** Jeff Perry
    a. Mr. Perry reported that Nicole Rissler has been promoted to Assistant County Administrator and would be stepping down as treasurer. Ms. Rissler recommended Kim Huberger to take her place to serve the rest of her term and Mr. Perry advised the Board that Mr. Connell would take over as treasurer at the annual meeting. Mr. Perry advised that this left a vacancy at Secretary and they would be looking for someone to take that on. Anyone interested should contact Ms. Vosper.
5. **Treasurer's Report –** Nicole Rissler
    a. Ms. Rissler discussed the end of year financial results which included approximately $2500 in additional revenue over last year and approximately $750 in additional expenses over last year. Revenue exceeded expenses by $7000 for the year. Mr. Morgan made a motion to accept the financial report and Mr. Stice seconded; motion was approved unanimously. Ms. Rissler discussed the 2026 proposed budget and explained the differences between the FY 25 budget and the proposed FY 26 budget. The largest increase was in the cost of developing and maintaining the website. Mr. Connell asked if we should consider transferring some of our cash balance to a money market or CD. Ms. Adams-Weyant said she would look at options and bring them back to the Board. A motion was made to approve the FY 26 budget by Mr. Morgan and approve the purchase of Directors and Officers insurance, seconded by Ms. Brown; motion was approved unanimously.

6. **Executive Director's Report –** Brenda Adams-Weyant
   a. Ms. Adams-Weyant provided updated membership levels. There are currently 314 members: 302 professional members, 7 associate members, 5 retired members and 3 sponsor members. Ms. Adams-Weyant stated that there were 60 professional members that had not renewed yet, which represented 19%. Memberships expire at the end of February.
   b. Ms. Adams-Weyant discussed the new process for depositing checks and the credit card processing problems being resolved have helped make receipt of funds much smoother.
   c. Ms. Adams-Weyant discussed the process for getting CEU's applied to the annual meeting. Learning objectives and instructor information was required. Even then individuals will have to petition NRPA for credits. Ms. Rissler is pursuing CEU's through FRPA. Mr. Scott and Ms. Rissler plan on reviewing what their staff have presented at FRPA in the past which will have already approved objectives. They plan on applying for CEU's for the tour component as well.
   d. Ms. Adams-Weyant discussed the option of applying for CEU's through American Trails, however, there was a cost of $300 for one session and $850 for multiple sessions. But the petition process for NRPA CEUs is the same, there's no advantage to using American Trails.
   e. Ms. Adams-Weyant discussed the cost of Directors and Officers insurance and the need to develop various policies such as fiduciary responsibility, conflict of interest, and internal controls to ensure that we receive the best quote for the insurance. Ms. Adams-Weyant will pursue quotes. In the meantime, Mr. Perry asked for volunteers to form a committee to work on the required documents. Mr. Connell, Ms. Brown, and Ms. Garcia volunteered to work on them. The committee will provide a draft of the documents for the next meeting.
   f. Ms. Adams-Weyant reminded the board that Mr. Palmeter continues to be enthusiastic about holding the 2027 annual meeting with the Forum in Cincinnati. She stated that Mr. Palmeter and his staff are very accommodating, even raising funds for the NACPRO awards banquet. Ms. Adams-Weyant asked if it was still the will of the Board to meet in Cincinnati in 2027 with the Forum. The consensus was yes so Ms. Adams-Weyant will continue to work with Mr. Palmeter on logistics.

7. **Committee Reports/Business**
   a. **Awards –** Ms. Brown stated that the award nominating period was still open until the end of the month and she is hoping that we will get sufficient numbers of nominations to have a good awards program without having to extend the nominating deadline. The committee will be meeting next week to discuss scoring.
   b. Legislation – Ms. Goorjian advised the committee that we would no longer have to support funding of the Land and Water Conservation Act this year so the committee's focus has been on the "Railbanking" program of the National Trails System Act. A draft letter opposing changes to Railbanking has been sent to Ms. Adams-Weyant, who will distribute it for the Boards review, comment and concurrence.
   c. **Professional Education –** Ms. O'Connell, Ms. Davis, and Ms. Brown have been working on developing the program with Kaizen. The Tech Summit is scheduled for on March 17^{th} at 1:00-3:30 Eastern Time. There will be 3 sections to the seminar. The first by Kaizen staff will be on the use of AI to streamline processes. The second will be on visitor data analytics, and the third is to be determined. Additionally, Kaizen will do a session at the Annual Meeting. The committee is also looking at doing a fall workshop. Kaizen will be providing a flyer for the March 17^{th} Tech Summit.
   d. **Nominating –** Ms. Vosper has provided the board with the resume of a potential candidate to fill our current board vacancy and also stated she would be providing more candidates for review. She reminded the Board that she would be reaching out to Board members to fill the secretary position.

8. **Liaison/Affiliate reports**
    a. **NACo** – Ms. Snyder discussed the proposed letter of support for Railbanking and stated that the goal would be to present it to NACo in March or if necessary, July. She also reminded the Board that NACo encourages us to submit two resolutions a year. She discussed the current resolution and restated that it would be sent to the Board for comment this week.
    b. **CAPRA –** Mr. Woodsby is working emergency management due to the weather. He sent a report by email.
    c. **NRPA –** Ms. Browder is also working emergency management due to the weather.
9. **Open Forum/Roundtable Discussion –** There was a brief discussion on sponsorship initiated by Mr. Connell. Ms. Adams-Weyant stated that we have two Bald Eagle level sponsors at the moment and recommended looking at lower-level sponsors if we have interested parties. Ms. Rissler stated that they may have two $5,000 sponsors for the annual meeting and we would need to look at ways to recognize them.
10. **Mr. Perry Adjourned the meeting.**

Next meeting
March 30th 2026, 3:00 pm ET
Teleconference